



Parks and Recreation
 1092 Bethel Road
 Garnet Valley, PA 19060
 (610) 459-1529
 www.betheltwp.com

BETHEL TOWNSHIP PARKS AND RECREATION APPLICATION FOR PARK FACILITIES AND FIELD RENTAL FOR ATHLETIC LEAGUES AND ORGANIZATIONS

1. Purpose

To establish uniform policy relating to the use and rental of the park facilities at Bethel Community Park, hereinafter referred to as the “Park/Fields”. The Park/Fields located at 3271 Foulk Road, was created to provide open space and recreational facilities to the residents and community of Bethel Township. In accordance with this mission, the Park/Fields can be reserved by the residents of Bethel Township, community organizations, athletic leagues/associations, and/or other local corporations or entities. To ensure the health, safety, and welfare of all of those who enjoy the Bethel Community Park, all individuals and groups using the Park/Fields must abide by this Facilities and Field Use Policy, in addition to the Township’s applicable ordinances, including but not limited to the Ordinance 234 governing Township park use and operation.

2. Application Considerations for Park/Field Rental

a. Considerations for Seasonal Reservations

A league may request use of the Park/Field for a single-use or for the length of a season. A season will be considered as up to thirteen weeks of Park/Fields rental. A seasonal request may not extend longer than thirteen weeks. During each season, teams may request use of the Park/Fields for up to seven days a week. Requests should be formatted in time slots of two hours each.

b. Fee Schedule

In an effort to assist in the on-going maintenance and beautification of Bethel Community Park, the following fees will be assigned for seasonal reservations by sports leagues and other organizations:

Number of Days Per Week Requested for the Season	One Day Per Week	Two Days Per Week	Three Days Per Week	Four Days Per Week	Five Days Per Week	Six Days Per Weeks	Seven Days Per Week
Fee for Seasonal Use	\$150.00	\$300.00	\$450.00	\$600.00	\$750.00	\$800.00	\$950.00

- i. Fees must be submitted with the Facility and Field Use Permit Application.
- ii. Violation of any portion of this policy or application may result in cancellation or termination of the Facility and Field Use Permit and forfeiture of any or all payments and fees.
- iii. Fees may be updated annually in accordance with Section 4 of Ordinance 234.

c. Field Closure/League Cancellations

Bethel Township reserves the right to close fields to leagues for Township events, during periods of inclement weather, poor playing conditions due to damage (which would cause hazardous conditions),

and opportunities for necessary field maintenance. The Township's Roadmaster will make the final decision regarding playability.

It is the organization's responsibility to obtain field closure information through the Township website (www.betheltwp.com) or by calling the Township Building (610) 459-1529. Field use cancelled by Bethel Township may be rescheduled within the current season. Make-up dates may not be held over for future seasons. Groups that rent the fields on a seasonal basis will not receive refunds or credits for individual cancellations or field closures.

d. Scheduling Procedures

Bethel Township will assign field use dates and times. Users must meet requirements as outlined in this document, including all application deadlines. Allocations for field use are based on the total number of requests received. A schedule of assigned field use dates and times will be delivered to leagues prior to season commencement. Assignments accepted will be charged to the league, used or not.

e. Application Requirements

- i. Individual(s)/Group(s) who wish to reserve the Park/Fields must complete a Park Facilities and Field Use Permit Application (available at Township Office or the Township's website www.betheltwp.com) for submission to the Bethel Township Office, along with any required documentation (Application, Fee payment, Certificate of Liability Insurance).
- ii. Facility and Field Use Permit Applications must be submitted to the Bethel Township Office at **prior to March 1st**, for reservations for the Spring Season and **prior to August 1st** for the Fall Season. Incomplete applications will not be accepted.
- iii. Any person, group, or organization requesting a permit shall, upon request by the Township, be required to demonstrate by appropriate documentation evidence of property damage and personal liability insurance or other approved evidence in case of self-insurance. The amount of insurance shall be determined by the Township and shall be commensurate with the activity for which the permit is requested.
- iv. The Individual(s)/Group(s) making use of the Park/Fields are not afforded public liability, property damage, or any other type of insurance protection under the insurance policies of Bethel Township. Attendees are to enter the Park/Fields at their own risk. Any damage to personal property is at the liability of the permit holder(s).
- v. Park Facilities and Field Use Permits will be granted contingent upon the condition that all rules and regulations established by the Township will be observed. The Bethel Township Office and/or Board of Supervisors may deny or revoke any permit should circumstances warrant.
- vi. The Individual(s)/Group(s) will be responsible for reimbursing Bethel Township for damage or missing Township items. In order to recover costs, the Township may pursue all collections and legal remedies at its disposal.
- vii. Park Facilities and Field Use Permits shall only be issued to adults 18 years of age and older.

- viii. Park Facilities and Field Use Permits are not transferable to another Individual(s)/Group(s).
 - ix. A Permit Holder must have a signed copy the approved Park Facilities and Field Use Permit with him/her during Park/Field Use.
- f. Maintenance Responsibilities of Park/Facility Users
- i. After each use:
 - a. Clean up all trash in and around field and parking lot areas and place in appropriate trash receptacles or remove entirely from the park. Maintenance fees will be assessed if necessary.
 - b. Rake infield and replace bases if you have moved them.
 - ii. Park only in designated parking areas. Stay off the grass. Vehicles improperly parked may be subject to towing.
- g. Park Rules and Regulations
- For rules and regulations that govern the Parks and Playgrounds of Bethel Township, refer to Bethel Township Ordinance Number 234.

Insurance

Name of Insurance Carrier: _____

Policy Number: _____ Phone: _____

Schedule

PREFERRED SCHEDULE							
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
START TIME							
END TIME							

ALTERNATIVE AVAILABILITY							
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
START TIME							
END TIME							

START DATE: _____ END DATE: _____

NUMBER OF DAYS REQUESTED PER WEEK: _____ One _____ Two _____ Three _____ Four

PART THREE: SIGNATURE

I, _____ (PRINT NAME), hereby certify that the facts set forth on this application are true and correct to the best of my knowledge. I understand that the submission of false or misleading information is grounds for legal action. In signing this application, I hereby certify that I have read and agree to the Bethel Township Park Rules and Regulations as detailed in the Bethel Township Code and this application. I understand that violation of the Bethel Township Rules and Regulations will result in the revocation of this permit and refusal of future permits, violations may include additional sanctions and disciplinary action, including warnings, legal actions and/or monetary penalties.

(Signature of Applicant)

(Date)